



Job Description

DIRECTOR OF EMERGENCY SERVICES

JOB PURPOSE

Provide quick response and assistance to fire / disaster victims utilizing our 1-800-BOARDUP Victim Assistance Program

Educate all fire departments, police, EMS, dispatchers, Red Cross and all key personnel as well as the public about our 1-800-BOARDUP brand and victim services

Sponsor or participate in local charity fundraising events to create direct awareness of our 1-800BOARDUP program while raising money for their favorite charities, to include the National Fallen Firefighters Foundation, F.O.O.L.S etc.

Hours:

Approximately 20-25 hours per week educating/marketing/conducting events unless otherwise agreed.

On-call and ready to respond to all emergency calls in a timely manner. (weather permitting)

Wages:

Negotiable-This is a great PT position, flexible hours, marketing budget, car/cell allowance and generous bonus structure.

Responsibilities:

- Attend and complete all aspects of the 1-800-BOARDUP training program
- Complete and document all items of 1-800-BOARDUP's Onboarding Plan
- Provide education and assistance to fire/disaster victims as needed
- Prepare weekly activity reports to your direct report

- Work closely with the board up crews and customers to make sure our citizens are safe and taken care of
- Work closely with company Estimator/Sales personnel and take responsibility to complete a proper hand off to the customer while staying involved until a level of comfort and trust has been established
- Meet with community groups when available to explain our role to the public
- Participate / plan fundraising charity events that benefit local charities

We are extremely proud to be 3-Bugle Corporate Partners of the International Association of Fire Chiefs, the National Fallen Firefighters Foundation, as well as partners of the F.O.O.L.S. International Association.